



KENORA URBAN TRAILS COMMITTEE
Meeting Minutes
Tuesday, February 3, 2015
8:00 a.m. – Operations Board Room

ATTENDANCE

Judy Underwood, Barb Manson, Heather Gushulak, Dave Schwartz, Diane Pelletier, Penny Beal, Barry Corbett, John Nabb, Kerri Holder

REGRETS: Bob Bernie, Ren Amell, Sharon Smith, Jennifer Findlay, Steve Mastromatteo, Heather Gropp

CALL TO ORDER – 8:05 a.m.

DECLARATION OF PECUNIARY INTEREST – None declared

SPECIAL GUEST

Dennis Balchin re- Mink Bay Trails

Judy Underwood introduced Dennis Balchin and thanked him for all his work on the Mink Bay Trails. Judy explained the process and function of the trails committee and Dennis accepted the explanation and understood the policy and procedures. Judy offered Dennis to join the friends of trails for Mink Bay Trail. (Sharon Smith is the contact) Dennis explained what and how he enhanced the Mink Bay trails to the committee. The committee thanked him for all his efforts and enthusiasm.

ADOPTION OF MINUTES

Moved by Penny Beal and seconded by Dave Schwartz that the Jan. 6, 2015 Minutes be adopted as printed. CARRIED

ADMINISTRATION:

Committee Applications:

- Steve Mastromatteo, Ren Amell and Bob Bernie to submit their applications to Council. Judy to follow up with Steve and Penny with Ren Amell. Judy had a quick conversation with Bob Bernie but would prefer if he talked to the Committee at the next meeting.

Engineer Department – 2015 Work Plan

- John Nabb explained that the 2015 work plan has not been approved as of yet.

Budget Deliberations

- Sharon was attending Budget deliberations today. It was requested that she bring up Railway Street/Norman Drive bicycle routes.

Volunteer Hours

- Penny collected volunteer hours and will have a 2014 Year End Report for our next meeting.

Five Year Plan

- Five Year Plan continues to be reviewed and will be passed at next meeting.

TRAIL DEVELOPMENT/MAINTENANCE:

Tunnel Island

- Barb Manson provided Jennifer Findlay's update on Tunnel Island and provided a copy of the Discovery Trail Guide for Tunnel Island to the committee. The update included:
 - Tunnel Island partners received a funding grant to develop a governance structure for Tunnel Island – Jeremiah Windego has been hired to discuss governance structure, reporting, voting, corporation and planning – final report on governance expected in March, 2015
 - A small grant was received to develop a communications tool to remind the partner communities about the project
 - A small grant has been applied for to initiate a strategic planning exercise for Tunnel Island
 - Tunnel Island Group would like to meet with the Trails Committee in April, 2015

Rat Portage Trail

- Scott Green has agreed to be the Trail Captain for the Rat Portage Trail.

Trans Canada Trail

- Bob Bernie to supply update regarding access point for sign and questions on proposed new Trans Canada Trail route.

QR Code for Trail Guide

- Barb supplied the Committee with the QR code and explained how the code works when it is added to all the trail signs. John Nabb to add QR code to the gateway trail head signs. To use the QR code you will require an app to access it – QR Reader or Quick Scan.

TRAIL DEVELOPMENT/MAINTENANCE:

SIGNAGE:

Outstanding:

- Rabbit Lake Trail – two historical signs to be erected in the spring. John Nabb to coordinate.

NEW BUSINESS:

Vernon trails

- Barry Corbett brought forward some history about the ownership of the land and Vernon Trails and how it works with the MNR currently the MNR have just completed the land use agreement policy
- Barry asked if a closer relationship could be made with the trails committee, Judy commented that the Vernon Trails is out of the City of Kenora limits and it would not meet the committee's designation criteria. Judy expressed that maybe an alternate relationship could be investigated. Committee to discuss at next meeting.

N.W. Health Unit – Panel on Health Initiative

- Judy explained the health units program to the Committee regarding Healthy Community – panel discussion – Public Health Priorities – community engagement and asked the committee get the message out if anyone would like to get involved.

Barb Manson Retirement

- The committee congratulated Barb for all of her hard work and the enthusiasm she brings to the Trails of Kenora, Barb thanked all of the committee for their kind words and looks forward in her retirement to continue to help in some form with the trails.

NEXT MEETING:

Tuesday, March 3, 2015 – Operations Boardroom

MEETING CLOSED – 8:50 a.m.

DUTY ROSTER:

Committee Member	Duty	Deadline Date
Steve Mastromatteo Ren Amell, Bob Bernie	Submit application for Trails Committee	March 2015
Sharon Smith	Railway Street/Norman Drive – Pedestrians/Bicycle Route – bring up during budget deliberations - update	March 2015
Committee	Approval of Five Year Plan	March 2015
Penny Beal	Year End Report – Volunteer Hours	March. 2015
Bob Bernie	Contact Path of the Paddle for confirmation on access point for sign and questions on proposed new Trans Canada Trail route	March 2015
John Nabb	Approach Engineering RE: 2015 Road Projects	March 2015
Committee/John Nabb	Alternate relationship with Vernon Nature Trails to be investigated	March 2015
John Nabb	Add QR code to Gateway Signs	May, 2015
Committee	Great Lake of the Woods Trail – spring walk about	May, 2015
Bob Bernie/John Nabb	-review north east exit routes for Beaver Brae Trail -develop signage for this trail -chips on trail in the spring -GPS Trial (Bob)	May. 2015 May, 2015 May, 2015
John Nabb	Install Historical Signs Rabbit Lake Trail (2)	Spring, 2015